



# Saint John Board of Trade

Making It Happen For Business



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### ***Mission Statement***

*To contribute to a productive economic environment for business in Saint John. To provide encouragement, assistance and guidance for established enterprises, or those aspiring to become established in business*

Saint John's leading business advocacy organization is seeking a highly motivated individual for the following position:

### **MARKETING & SALES OFFICER**

Reporting to the President, the individual we seek will be responsible for achieving membership development and retention objectives, member relations, the sale of advertising for the Board of Trade publications, assisting in member communications including website updates and e-newsletter.

The successful candidate will be an aggressive self-starter with strong organizational skills. The individual must be mature, out-going, and have excellent communication skills. Experience with Microsoft Office is required. Previous marketing and sales experience a strong asset.

We offer a competitive compensation and benefits package.

If you believe you possess the necessary qualities, please send your resume, with two work related references, no later than September 17, 2010 to:

President  
Saint John Board of Trade  
PO Box 6037 Saint John NB E2L 4R5